

These are the minutes of the public meeting of the Council of the Town of Sunnyside held in the Town Hall at Sunnyside, NL on 04 May 2016.

1.0.0 **CALL TO ORDER**

1.1.0 **The meeting was called to order at 7:00 PM by Mayor Robert Snook**

Attendees;

Mayor:	Robert Snook
Deputy Mayor:	Susan Khaladkar
Councillors:	Sharon Bennett
	Lisa Reid
	Denise Trowbridge

Town Clerk/Manager	Phil Smith
Administrative Asst.	Noreen Reid

1.2.0 **ADOPTION OF THE AMENDED AGENDA**

Motion 16-05-04-01 Trowbridge/Reid

It is resolved that the Amended Agenda be adopted as presented.

In favour: All
Against: 0
Abstained: 0
Motion Carried.

2.0.0 **ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING**

Mayor Robert Snook asked if there were any errors or omissions in the minutes of the regular meeting of 13 April 2016 as presented at this meeting.

Motion 16-05-04-02 Bennett/Trowbridge

It is resolved that the minutes of the 13 April 2016 regular meeting be adopted as presented at this meeting.

In favour: All
Against: 0
Abstained: 0
Motion Carried.

3.0.0 **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

- 3.0.1 Re 12.1.1; Deputy Mayor Khaladkar reported that they met with the Lions Club Committee to discuss the new Community Building. They discussed the design and now waiting on reply from Lions Club with details to discuss. Next step is get a floor plan complete. Mayor Snook and Manager Smith are meeting with Shawn Vokey tomorrow regarding the building.
- 3.0.2 Re: 12.1.2; Deputy Mayor Khaladkar reported a draft letter to the Department of Environment regarding organics at our WMS was prepared today.
- 3.0.3 Re 12.1.3; Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project. Ongoing.
- 3.0.4 Re: 12.1.4; Mayor Snook will contact MNL regarding the Square Card Reader. Will be reported at next meeting.
- 3.0.5 Re: 12.1.6; Council will discuss the new Town Sign at the Next Council Meeting. Ongoing.
- 3.0.6 Re: 12.2.1; Manager Smith reported he sent response to Mr. Hiscock via email.
- 3.0.7 Re 12.2.3; Manager Smith reported response letter was sent to JS.
- 3.0.8 Re: 12.2.4; Admin Assistant Reid reported that there was no response from other Towns regarding the Square Card Reader.
- 3.0.9 Re: 12.2.5; Admin Assistant Reid reported there was no response from the other Towns regarding First Aid.
- 3.1.10 Re: 12.2.6; Manager Smith reported the Crown Land Application for the Big Island Pond Committee regarding the extension was completed.
- 3.1.11 Re: 12.2.7; The transfer of funds was completed.
- 3.1.12 Re: 12.2.8; Volunteer Night went very well.
- 3.1.13 Re: 12.2.9; Manager Smith informed Fire Chief Snook that Council accept the 2 new members.
- 3.1.14 Re: 12.2.10; Mayor Snook reposted he spoke with Basil Daily regarding the CLC meetings.
- 3.1.15 Re: 12.2.11; Manager Smith informed Fire Chief Snook Council's decision regarding the additional funds for uniforms.

4.0.0 Delegations

5.1.0 COMMITTEE REPORTS

5.2.0 **Finance**

5.3.0 **Planning and Works**

Manager Smith sent via email the new Policy for Adoption of Private Roads.

Motion 16-05-04-03 Trowbridge/Reid

It is resolved that Council approve the Adoption of Private Roads Policy as presented.

In favour: All

Against: 0

Abstained: 0

Motion Carried

5.4.0 **Administration**

Deputy Mayor Khaladkar discussed request from the Royal Canadian Legion to put ad in their Military Service Recognition Book. She stated the Heritage Association is willing to pay for half the ad if approved by Council.

Motion 16-05-04-04 Khaladkar/Bennett

It is resolved that Council will sponsor ¼ page ad at a cost of \$395 in the Royal Canadian Legion Military Service Recognition Book. It is also resolved that the cost of the ad will be cost shared with the Sunnyside Heritage Association.

In favour: All

Against: 0

Abstained: 0

Motion Carried

6.0.0 COUNCIL LIAISONS

6.1.0 **Arnolds Cove Area Chamber of Commerce**

6.2.0 **North Atlantic**

6.3.0 **Bull Arm**

6.4.0 **Community Building Committee**

Council discussed the plans for the Community Building.

6.5.0 **Heritage**

7.0.0 CORRESPONDENCE Staff tabled the following

- 7.1.1 Services NL/Bacteriological Water Analysis
- 7.1.2 Dept. Fire & Emergency Services/Fire Protection Vehicle Program
- 7.1.3 Dept. NL Tourism/Tourist Booklet. Passed to the Administration Committee, Deputy Mayor Khaladkar will contact the Dept. of Tourism regarding the statement the Tourist Establishment License Renewal Application.
- 7.1.4 Tricentia Academy/Verbal invite to the 2016 Graduation for 2 on May 13, 2016. Mayor Snook will let Councillor Reid know within a couple of days if he will be attending the Graduation.
- 7.1.5 MMSB/2016 Community Waste Diversion Funding Package. Council discussed this and pass at this time.
- 7.1.6 Nalcor/Labrador-Island Transmission Link Construction Activities
- 7.1.7 CPAA/Fax from Louise Ada re Letter concerning the Saturday Postal Service in the Sunnyside Post Office.

Motion 16-05-04-05 Khaladkar/Trowbridge

It is resolved that Council will send letter of support to the CPAA regarding Saturday Postal Service in the Sunnyside Post Office.

In favour: All

Against: 0

Abstained: 0

Motion Carried

7.1.8 Dept. Municipal Affairs/Community Sustainability Partnership Accountability Measurers and Exemptions.

7.1.9 Dept. Environment/Hydrogen Peroxide Pilot Approval

8.0.0 NEW BUSINESS

8.1.0 Deputy Mayor Khaladkar presented Council with the Regional Hiking Brochure. It will cost \$2,300 plus tax for 3000 copies. Council's share will be \$700 plus tax.

Motion 16-05-04-06 Trowbridge/Bennett

It is resolved that Council approve the Regional Hiking Brochure with noted changes by Deputy Mayor Khaladkar at a cost of \$700 plus tax.

In favour: All

Against: 0

Abstained: 0

Motion Carried

8.2.0 Staff presented Building Permit from Chad Smith & Melissa Upshall.

Motion 16-05-04-07 Trowbridge/Reid

It is resolved that Council approve Chad Smith & Melissa Upshall's Building permit pending they meet all Provincial and Municipal Regulations.

In favour: All

Against: 0

Abstained: 0

Motion Carried

8.3.0 Council discussed the Summer meeting schedule the meetings will be as follows: July 13 & August 10, 2016.

8.4 Mayor Snook informed Council that Cathy Bennett's sister passed away. Councillor Reid will pick up a sympathy card to send to Cathy.

9.0.0 FINANCIAL REPORT

Manager Smith presented the 1st quarter Financial Report. Council to select a section to discuss further at next meeting.

10.0.0 NOTICE OF MOTIONS

11.0.0 ADJOURNMENT

Motion 16-05-04-08 Khaladkar/Reid

It is resolved that Council do now adjourn to meet again on 11 May, 2016 at 7:00 PM.

In favour: all

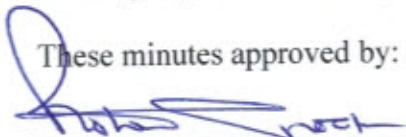
Against: 0

Abstained: 0

Motion Carried.

Meeting adjourned at 9:30 pm.

These minutes approved by:



Mayor Robert Snook

11 May 2016

Date Approved



Phil Smith, Town Clerk/Manager

11 May 2016

Date Approved

12.0 **ACTION ITEMS FROM THESE MINUTES**

12.1.0 COUNCILLORS

12.1.1 Mayor Snook and Manager Smith to meet with Shawn Vokey to discuss the Community Building.

12.1.2 Deputy Mayor Khaladkar will complete the draft letter to Minister Trimper regarding Organic Waste.

12.1.3 Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project.

12.1.4 Mayor Snook will contact MNL regarding the Square Card Reader.

12.1.5 Council will discuss the new Town Sign at the Next Council meeting.

12.1.6 Deputy Mayor Khaladkar will prepare ad for the Legion Booklet.

12.1.7 Admin Committee will complete the Tourist Booklet information and make inquiry regarding the statement of Tourist Establishment License Renewal Application.

12.1.8 Deputy Mayor Khaladkar will inform the Regional Committee the changes suggested for the Regional Hiking Brochure.

12.1.9 Mayor Snook will inform Councillor Reid in a couple of days if he will be attending the 2016 Graduation.

12.1.10 Councillor Reid will pick up a sympathy card for Cathy Bennett.

12.2 STAFF

12.2.1 Staff will prepare letter of support to the CPPA regarding Saturday Postal Service at the Sunnyside Post Office.

12.2.2 Staff will inform Chad Smith & Melissa Upshall that their Building Permit is approved pending they meet all Government and Municipal Regulations.

12.2.3 Staff will post the Summer Meeting Schedule.

13.0 ONGOING ITEMS

13.1 Mercer's Landing No Business

13.2 Dilapidated Properties