

These are the minutes of the public meeting of the Council of the Town of Sunnyside held in the Town Hall at Sunnyside, NL on 23 March 2016.

1.0.0 **CALL TO ORDER**

1.1.0 The meeting was called to order at 7:00 PM by Deputy Mayor Susan Khaladkar

Attendees;

Deputy Mayor:	Susan Khaladkar
Councillors:	Cathy Bennett
	Sharon Bennett
	Vanessa Penney
	Lisa Reid

Administrative Asst.	Noreen Reid
----------------------	-------------

1.2.0 **ADOPTION OF THE AGENDA**

Motion 16-03-23-01 C. Bennett/Reid

It is resolved that the Amended Agenda be adopted as presented.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

2.0.0 **ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING**

Deputy Mayor Susan Khaladkar asked if there were any errors or omissions in the minutes of the regular meeting of 9 March 2016 as presented at this meeting.

Motion 16-03-23-02 S. Bennett/Penney

It is resolved that the minutes of the 9 March 2016 regular meeting be adopted as presented at this meeting.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

3.0.0 **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

3.0.1 Re 12.1.1; Planning & Works Committee will discuss the taking over of private roads further. See Planning & Works Committee Report

- 3.0.2 Re: 12.1.2; Planning & Works Committee will review quotes for the split heat pump. See Planning & Works Committee Report
- 3.0.3 Re 12.1.3; Finance Committee will discuss Mr. Hiscock's request further.
- 3.0.4 Re: 12.1.4; Finance Committee will inquire to government regarding organic site proposal and composting at our WMS.
- 3.0.5 Re: 12.1.5; Deputy Mayor Khaladkar reported she spoke with Rosalind of the Sunnyside lions Club and they have a meeting set up for next week.
- 3.0.6 Re: 12.1.6; Finance Committee will review letter from JS. Ongoing.
- 3.0.7 Re 12.1.7; Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project. Ongoing.
- 3.0.8 Re: 12.1.8; Finance Committee to review information regarding the Square Card Reader. Ongoing.
- 3.0.9 Re: 12.1.9; Deputy Mayor Khaladkar reported LW Consulting was here last week and met with Council and Staff. Ongoing
- 3.1.10 Re: 12.1.10 Planning & Works Committee will review the replies from other Towns regarding policies for taking over private roads. See Planning & Works Committee Report.
- 3.1.11 Re: 12.1.11; Deputy Mayor Khaladkar reported all information for the Regional Trail Brochure has been sent. There will be a meeting with the Regional Committee to discuss this in the near future.
- 3.1.12 Re: 12.1.12; Deputy Mayor Khaladkar reported the updated ad for the Discovery Trail Booklet is completed and sent.
- 3.1.13 Re: 12.2.1 Check will be prepared for the Kiwanis.
- 3.1.14 Re: 12.2.3 Manager Smith sent along the revisions for the 2016 Tax Schedule.

Motion 16-03-23-03 C. Bennett/Penney

It is resolved that Council approve the adjustments recommended by David Clarke at Municipal Affairs to the 2016 Tax Schedule.

In favour: All

Against: 0

Abstained: 0

Motion Carried

Motion 16-03-23-04 C. Bennett/S. Bennett

It is resolved that Council approve the revisions to the 2016 Budget to include the Gas Tax Fund.

In favour: All

Against: 0

Abstained: 0

Motion Carried

3.1.15 Re: 12.2.4 Manager Smith will prepare the Capital Investment Plan for the Optimization of the AVIVE Water Project. Ongoing.

3.1.14 Re: 12.2.5; Admin Assistant Reid was in contact with our Auditor requiring the 2015 Gas Tax Report.

3.1.15 Re: 12.2.6; Manager Smith will send package to our Lawyers regarding the dilapidated mini home in the subdivision. Ongoing.

4.0.0 Delegations

5.1.0 COMMITTEE REPORTS

5.2.0 **Finance**

5.3.0 **Planning and Works**

Report as follows:

Planning and Works meet on March 8, 2016

The following items were discussed

1)Mini Heat Pump for Fire Hall, we had two quotes they are
SW ENERGY

-Install 3 head heat pump for downstairs firehall conference hall, fire truck bay and upstairs conference room. **Total is \$11,136.15**

-Install Single head heat pump for downstairs firehall conference room.

Total is \$5,633.05

ER HEATING

-Install for pump truck room. **The total is 3100.00+ HST**

-install for truck room and common room. **The total is 4964.00 +HST**

It usually takes 10 years to get your cost of the pump back.

The building isn't insulated well.

We recommend we hold off on getting this item at the moment due to the options that are ongoing with the community building.

Motion 16-03-23-05 C. Bennett/Reid

It is resolved that Council postpone purchasing a Mini Heat Pump for the Fire Hall until a decision is made regarding the new Community Building.

In favour: All

Against: 0

Abstained: 0

Motion Carried

2) Private Road Take Overs.

We contacted some other towns and had some replies come from Krista Planke.

We Recommend that a new policy has to be done stating that any private road to be took over would have to meet the regulations of our existing town plan, with addition the road must have 3 separate dwelling units.

Motion 16-03-23-06 C. Bennett/Reid

It is resolved that Council will develop a new policy for taking over Private Roads.

In favour: All

Against: 0

Abstained: 0

Motion Carried

3) Town of Sunnyside Sign.

The sign needs a little dressing up. we have discussed this at previous times. Our committee is asking all councillors to give some ideas we could use to make the sign more attractive. When councillors are going to other town would you keep a look out for signs and see if anything stands out. Even if you could take pictures and send them to me. Also should we have a sign for the back, so when you are leaving Sunnyside you have something nice to look at.

4) Newsletter

We would like a reminder put in the newsletter reminding everyone to clean up, that spring is coming.

5.4.0 **Administration**

6.0.0 **COUNCIL LIAISONS**

At this point in the meeting, Deputy Mayor Khaladkar asked Councilor Cathy Bennett to report on the MNL Eastern Regional Meeting she attended in Clarendville March 18-19.

Councillor Cathy Bennett reported on the MNL Eastern Regional Meeting she attended in Clarendville March 18-19. She indicated that the presentations were excellent and would be valuable for all counsellors.

This gave rise to a discussion about the time involved in attending extra meetings outside the community. While counsellors generally agreed that such meetings are valuable, it was pointed out that family commitments often prevent them from attending these

commitments. At this point, Counsellor Reid left the meeting. Although some discussion continued, council did not make any further decisions.

- 6.1.0 **Arnolds Cove Area Chamber of Commerce**
- 6.2.0 **North Atlantic**
- 6.3.0 **Bull Arm**
- 6.4.0 **Community Building Committee**
- 6.5.0 **Heritage**

7.0.0 **CORRESPONDENCE** Staff tabled the following

- 7.1 Email from Fire Chief Snook regarding First Aid for Staff. Staff will check with other Towns in the area to see if they are doing First Aid in the near future.
- 7.2 Community Presentation: Regional Sustainability Report Card. Deputy Mayor Khaladkar to attend.
- 7.3 Tabled letter from Robert Keenan regarding support for Rural NL.

8.0.0 **NEW BUSINESS**

- 8.1.0 Council discussed 2016 Volunteer Week.

9.0.0 **FINANCIAL REPORT**

10.0.0 **NOTICE OF MOTIONS**

11.0.0 **ADJOURNMENT**

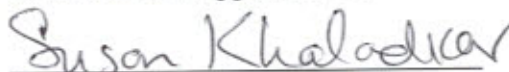
Motion 16-03-23-07 Penney/S. Bennett

It is resolved that Council do now adjourn to meet again on 13 April, 2016 at 7:00 PM.


In favour: all
Against: 0
Abstained: 0
Motion Carried.

Meeting adjourned at 8:30 pm.

These minutes approved by:


Deputy Mayor Susan Khaladkar

13 April 11/16
Date Approved


Noreen Reid Administrative Assistant

13 April 11/16
Date Approved

12.0 **ACTION ITEMS FROM THESE MINUTES**

12.1.0 COUNCILLORS

- 12.1.1 Finance Committee will discuss Mr. Hiscock's request further.
- 12.1.2 Finance Committee will inquire to government regarding organic site proposal and composting at our WMS
- 12.1.3 Deputy Mayor Khaladkar and Councillors Penney & S. Bennett will meet with the Sunnyside Lions Club to discuss the Community Building.
- 12.1.4 Finance Committee will review letter from JS.
- 12.1.5 Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project.
- 12.1.6 Finance Committee to review information regarding the Square Card Reader.

12.2 STAFF

- 12.2.1 Staff send revised 2016 Tax Schedule and Budget to David Clarke and necessary departments.
- 12.2.2 Manager Smith will prepare the Capital Investment Plan for the Optimization of the AVIVE Water Project.
- 12.2.3 Manager Smith will send package to our Lawyers regarding the dilapidated mini home in the subdivision.
- 12.2.4 Staff and Planning & Works Committee will develop a new Policy for taking over private roads.
- 12.2.5 Staff will contact the other towns in our area to see if they are offering First Aid

13.0 ONGOING ITEMS

- 13.1 Mercer's Landing (work complete until next spring) No Business