

These are the minutes of the public meeting of the Council of the Town of Sunnyside held in the Town Hall at Sunnyside, NL on 13 April 2016.

1.0.0 **CALL TO ORDER**

1.1.0 **The meeting was called to order at 7:00 PM by Mayor Robert Snook**

Attendees;

Mayor:	Robert Snook
Deputy Mayor:	Susan Khaladkar
Councillors:	Sharon Bennett
	Lisa Reid
	Denise Trowbridge

Town Clerk/Manager	Phil Smith
Administrative Asst.	Noreen Reid

1.2.0 **ADOPTION OF THE AGENDA**

**Motion 16-04-13-01 Reid/Bennett**

**It is resolved that the Amended Agenda be adopted as presented.**

In favour: All

Against: 0

Abstained: 0

Motion Carried.

2.0.0 **ADOPTION OF THE MINUTES OF THE PREVIOUS MEETING**

Mayor Robert Snook asked if there were any errors or omissions in the minutes of the regular meeting of 23 March 2016 as presented at this meeting.

**Motion 16-04-13-02 Bennett/Khaladkar**

It is resolved that the minutes of the 23 March 2016 regular meeting be adopted as presented at this meeting.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

3.0.0 **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

- 3.0.1 Re 12.1.1; Finance Committee gave recommendation of not giving Winston Hiscock a reduction of Water & Sewer Fees but give the option to reduce the number of sites he has operating.

**Motion 16-04-13-03 Trowbridge/Bennett**

It is resolved that Council will not offer Mr. Hiscock a reduction in his Water & Sewer fees for his Campgrounds. It is also resolved to give him the option to reduce the number of sites operating.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

- 3.0.2 Re: 12.1.2; Council discussed inquiring to the Government regarding organic site proposal and composting at our WMS. Council will appeal to the Department of Environment requesting to keep our WMS open for our Clients West of our site.

**Motion 16-04-13-04 Trowbridge/Bennett**

It is resolved that Staff will prepare letter to the Department of Environment asking to keep our WMS be kept open for Clients west of our WMS.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

- 3.0.3 Re 12.1.3; Deputy Mayor Khaladkar reported there will be a meeting with the Sunnyside Lions Club set up next week to discuss the Community Building.

- 3.0.4 Re: 12.1.4; Finance Committee discussed letter from JS.

**Motion 16-04-13-05 Trowbridge/Reid**

It is resolved that Council will not give forgiveness of interest to JS.

In favour: All

Against: 0

Abstained: 0

Motion Carried.

- 3.0.5 Re: 12.1.5; Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project. Ongoing.

- 3.0.6 Re: 12.1.6; Finance Committee ask Admin Assistant Reid for details on the Square Card Reader. She read the specifications on the Card. Staff will contact Krista Plank of the PMA to see if any other Towns are using this. Mayor Snook will contact MNL as well.

- 3.0.7 Re 12.2.1; Manager Smith reported the revised 2016 Tax Schedule and Budget were sent to David Clarke and necessary departments.
- 3.0.8 Re: 12.2.2; Manager Smith reported he is working on the CIP for the Optimization of the AVIVE Water Project. Manager Smith will email Brad Penney regarding the Status Reports needed.
- 3.0.9 Re: 12.2.3; Manager Smith reported he sent the package regarding the dilapidated mini home in the subdivision to Bill Sheppard.
- 3.1.10 Re: 12.2.4; Staff & Planning & Works Committee will develop a new Policy for taking private roads.
- 3.1.11 Re: 12.2.5; Admin Assistant Reid reported an email was sent to the other Towns asking if any of them need standard First Aid. No reply at time of meeting.

**4.0.0 Delegations**

Eric Foote attend the meeting on behalf of the Big Island Pond Trail Committee. The BIP Committee are planning an extension to be able to leave from Sunnyside via the Farm.

**Motion 16-04-13-06 Trowbridge/Reid**

It is resolved that Council approve the Big Island Pond Trail Committee request to extend the existing Big Island Pond Trail to leave from Sunnyside. In favour: All

Against: 0

Abstained: 0

Motion Carried

**5.1.0 COMMITTEE REPORTS**

**5.2.0 Finance**

Finance Committee discussed the funds from the Bull Arm Agreement.

**Motion 16-04-13-07 Khaladkar/Reid**

It is resolved that Council will transfer \$225,000.00 to the GIC Account from the Operating Account.

In favour: All

Against: 0

Abstained: 0

Motion Carried

**5.3.0 Planning and Works**

**5.4.0 Administration**



Deputy Mayor Khaladkar discussed plans for Volunteer Night on Monday April 18, 2016. Staff will have a flyer put in the mail tomorrow.

6.0.0 **COUNCIL LIAISONS**

6.1.0 **Arnolds Cove Area Chamber of Commerce**

6.2.0 **North Atlantic**

6.3.0 **Bull Arm**

6.4.0 **Community Building Committee**

Council discussed the plans for the Community Building.

6.5.0 **Heritage**

7.0.0 **CORRESPONDENCE** Staff tabled the following

7.1 Email from Fire Chief Snook regarding accepting 2 new Members Steve Stacey and Brad Green in the Fire Department.

**Motion 16-04-13-08 Trowbridge/Khaladkar**

It is resolved that Council accept the 2 new Members: Steve Stacey and Brad Green into the Sunnyside Volunteer Fire Department. It is also resolved that they will be added to the Insurance Policy.

In favour: All

Against: 0

Abstained: 0

Motion Carried

7.2 Tabled response letter from David Clarke regarding the Revised 2016 Budget Submission.

7.3 Tabled email from Basil Daley regarding the Refinery CLC meetings. They are discussing changing meetings to quarterly.

**Motion 16-04-13-09 Khaladkar/Trowbridge**

It is resolved that Council is in favor of changing the Refinery CLC meetings to quarterly if the other Towns are in favour of this. It is also resolved that if the meetings are cancelled it will be rescheduled with one week.

In favour: All

Against: 0

Abstained: 0

Motion Carried

7.4 Tabled email from Fire Chief Snook requesting additional funds to purchase uniforms.

**Motion 16-04-13-10 Khaladkar/Reid**

It is resolved that Council will provide \$2,560.00 which was budgeted for the Fire Fighters to purchase new uniforms.

In favour: All

Against: 0

Abstained: 0

Motion Carried

**8.0.0 NEW BUSINESS**

8.1.0 Council discussed the resignation of Vanessa Penney and Cathy Bennett. Council is sad to see them resign, they were great assets to the Council. Staff will notify Municipal Affairs that 2 Councillors resigned and we are working on a by-election day.

8.2.0 Deputy Mayor Khaladkar reported she spoke with Gerard Lewis and he is gathering the needed information and will make a report at the next Council meeting.

8.3.0 Council will discuss the Town Sign at the next meeting.

**9.0.0 FINANCIAL REPORT**

**10.0.0 NOTICE OF MOTIONS**

**11.0.0 ADJOURNMENT**

**Motion 16-04-13-11 Khaladkar/Reid**

It is resolved that Council do now adjourn to meet again on 27 April, 2016 at 7:00 PM.

In favour: all

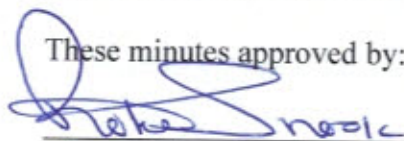
Against: 0

Abstained: 0

Motion Carried.

Meeting adjourned at 9:20 pm.

These minutes approved by:



Mayor Robert Snook

May 4/16  
Date Approved



Phil Smith, Town Clerk/Manager

May 4/16.  
Date Approved

**12.0 ACTION ITEMS FROM THESE MINUTES**

**12.1.0 COUNCILLORS**

- 12.1.1 Deputy Mayor Khaladkar and Councillor Bennett will meet with the Lions Club to discuss the Community Building.
- 12.1.2 Manager Smith with the assistance of Mayor Snook and Deputy Mayor Khaladkar will prepare letter to the Department of Environment regarding keeping our WMS site open as an organic site.
- 12.1.3 Council to sign the Optimization Charter Agreement for the AVIVE Water Treatment Project.
- 12.1.4 Mayor Snook will contact MNL regarding the Square Card Reader.
- 12.1.5 Manager Smith & the Planning & Works Committee will develop the new Policy for taking over of private roads.
- 12.1.6 Council will discuss the new Town Sign at the Next Council meeting.

**12.2 STAFF**

- 12.2.1 Manager Smith will inform Hiscock Council's decision regarding his request.
- 12.2.2 Manager Smith with the assistance of Mayor Snook and Deputy Mayor Khaladkar will prepare letter to the Department of Environment regarding keeping our WMS site open as an organic site.
- 12.2.3 Staff Manager Smith will send inform JS Council's decision regarding their request.
- 12.2.4 Admin Assistant Reid will contact Krista Planke at PMA regarding the Square Card Reader.
- 12.2.5 Admin Assistant Reid waiting on reply from the other Towns regarding Standard First Aid.
- 12.2.6 Manager Smith will complete the Crown Lands Application for the Big Island Pond Committee regarding the extension.
- 12.2.7 Staff will make arrangements to transfer the funds to the GIC.
- 12.2.8 Admin Assistant will send out flyers regarding Volunteer Night.
- 12.2.9 Staff will inform Fire Chief Snook that Council accepts the 2 new members.
- 12.2.10 Staff will respond to Basil Daley's email regarding the CLC meetings.

12.2.11 Staff will inform Fire Chief Snook Council decision regarding their request for additional funds for uniforms.

12.2.12 Staff will inform Municipal Affairs regarding the 2 resignations and set date for the By-Election

**13.0 ONGOING ITEMS**

13.1 Mercer's Landing No Business